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Michigan Floral Association Internship

Mission Statement: To provide education and professional partnerships to advance the industry and position our colleagues at the forefront of the floral industry.

The Michigan Floral Association is seeking a student to intern at the Association headquarters in Haslett, MI. The position is available immediately and will run through May 1, 2019. Office hours are Monday through Friday 8:30am - 4:30pm. Days and hours worked are flexible depending on class schedule. Compensation is \$10 per hour.

You will be working directly with and providing support for the Chief Executive Officer and the Executive Assistant.

Duties will include assisting with:

- The Associations membership management system.
- Membership growth and retention.
- Planning of two annual conventions.
- Production of The Professional Florist magazine
- Website updating (Word Press)
- Social Media marketing via Instagram / Facebook

This internship will provide an excellent opportunity to work with leading professionals in all aspects of the floral industry; growers, wholesalers, retailers, service providers, event specialist, educators and more.

Interested candidates should write **Student Internship** in the subject line and email their resume to: rod@michiganfloral.org